

PROCESS RECORDING

Student's Name:

Date and Time of Contact:

Client(s) Name (Masked):

Type of Contact (check one)

- Client
- Group
- Collateral

Nature of Contact (check one)

- In person
- Telephone

Purpose of Contact (what did you want to achieve in this contact?):

Pre-Engagement (Describe what you did to prepare for the contact):

Plans for Future Actions (Describe the activities you plan to undertake on behalf of the client, if any) :

Narrative/Verbatim	Gut Level Feelings/ Analysis	Practice Behavior/ Skills Used	Supervisor's Comments

Overall Assessment of the client(s):

Identify any emotional reactions (physical or affective) that you may have had to this case?

When did they come up? How do you understand them?

How do you manage your own reactions?

How might emotionally tuning-in to your reactions be helpful to you as a social worker?

Overall Assessment of your Work:

Field Instructions Summary Comments:
